

# OFFICER DECISION NOTICE



**Reading**  
Borough Council  
*Working better with you*

This notice is to be used for the following types of officer decisions. (Select one option).

**A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

**B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

<b>1. Title of decision:</b>	Brighter Futures for Children Ltd – Change to Constitution
<b>2. Date of the decision:</b>	26 September 2025
<b>3. The decision maker:</b>	Executive Director of Resources

#### 4. Decision details:

To confirm the changes to the RBC Constitution from 1 October 2025 on the transfer of the Brighter Futures for Children Ltd service contract.

#### 5. Reasons for the decision:

Council approved (inter alia) the following resolution in relation to the Brighter Futures for Children Ltd service contract:

(2) *That by 1 April 2026, services currently provided by BFfC, including all remaining support services, be brought in house to be delivered directly by the Council;*

(3) *That the Executive Director of Resources, in consultation with the Leader of the Council, the Lead Councillors for Children and Education, the relevant statutory officers and Chair of the Board, be authorised to:*

- i. Transfer all staff from BFfC to the Council;*
- ii. Remove the secure designated pension arrangements between BFfC, the Council and the Pension Fund;*
- iii. Novate all BFfC contracts to the Council;*
- iv. Take all steps legally required to close the BFfC Company;*
- v. Make any changes required to the Terms of References for Committees to reflect the change of delivery model and remove reference to the Company and contract within the Lead Councillor portfolios;***
- vi. Make any other necessary amendments to the Council's Constitution and Scheme of Officer Delegation to reflect the changes of the delivery model;***

This delegation is in relation to 3 (v) and 3 (vi)

Officers have reviewed the Constitution, changed references from BFfC to Directorate of Children's Services and consequential amendments. Officers have incorporated the Terms of Reference for Improvement Borad which were agreed at the Council meeting in June 2025.

**6. Alternative options considered (if any) and rejected:**

None.

**7. List of open Background Papers:**

None.

**8. List of confidential or exempt Background Papers:**

None.

**9. Any other matters taken into consideration:**

Legitimate expectation of consultation

Procedural requirements

Public Health implications

Environmental or Climate Change

Health and Safety

Risk Management implications

Transparency of Information (FOI etc)

Privacy Impact Assessments

Human Rights Act Duties

Equality Impact Assessment

Corporate Parenting

Community Safety

Regulatory duties

EU withdrawal

Armed Forces Covenant

Other

**Details of the matters taken into account:**

None.

**10. Legal considerations**

Legal advice has been taken through the Project Board.

**11. Financial considerations**

Financial advice has been taken through the Project Board.

**12. Internal consultations**

All relevant services have been consulted via the Project Board.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

**13. The name of the Committee:**

Council

**14. Date of the meeting:**

28 January 2025

15. Minute number:	32(3)
16. The delegation given by the Committee:	<p>That the Executive Director of Resources, in consultation with the Leader of the Council, the Lead Councillors for Children and Education, the relevant statutory officers and Chair of the Board, be authorised to:</p> <ul style="list-style-type: none"> <li>i. Transfer all staff from BFfC to the Council;</li> <li>ii. Remove the secure designated pension arrangements between BFfC, the Council and the Pension Fund;</li> <li>iii. Novate all BFfC contracts to the Council;</li> <li>iv. Take all steps legally required to close the BFfC Company;</li> <li>v. Make any changes required to the Terms of References for Committees to reflect the change of delivery model and remove reference to the Company and contract within the Lead Councillor portfolios;</li> <li><b>vi. Make any other necessary amendments to the Council's Constitution and Scheme of Officer Delegation to reflect the changes of the delivery model;</b></li> </ul>
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	None
18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	<p>The following councillors and officers were consulted via email on 22 September:</p> <ul style="list-style-type: none"> <li>Leader of the Council</li> <li>Lead Councillor for Children</li> <li>Lead Councillor for Education</li> <li>Chair of the Board</li> <li>Chief Finance Officer</li> <li>Monitoring Officer</li> <li>Chief Executive</li> </ul>